

Arlington Community Education
Driver Education Program
Schedule of Classes & Fees
April 26 to May 29, 2012

How to Register:

Complete the entire Registration Form and Contract accompanying this form.

By Mail:

Make out **two** checks: One for Bay State Driving School; and one for Arlington Community Education (see details below):

AND... **\$575.00** Made payable to Bay State Driving School

\$45.00 Made payable to Arlington Community Education

Mail with the accompanying registration form, signed contract and a copy of EITHER THE STUDENT'S BIRTH CERTIFICATE OR LEARNER'S PERMIT to:

Arlington Community Education, 869 Mass. Ave., Arlington 02476.

Walk In:

Arlington Community Education is located on the right of the Main Lobby of Arlington High School, directly next to the Guidance Office. Office hours may vary depending on evening class schedules, so please call first. Or you may leave form in Community Education mailbox in high school's Main Office. Bring two checks as above; your signed contract form, and your registration.

At this time, unfortunately, we cannot take credit card registrations for Driver's Education. Call Arlington Community Education 781-316-3568 if you have questions.

CLASSROOM SCHEDULE FOR STUDENTS AND PARENTS:

All Classes Held at Arlington High School

<u>Days</u>	<u>Dates</u>	<u>Times</u>	<u>Location</u>
Thursday & Tuesday	April 26 to May 29	2:45 –5:45pm	Arlington High

Parent Orientation (Mandatory)

Tuesday	April 24	6 - 8 pm	Arlington High
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BEHIND-THE-WHEEL INSTRUCTION

Behind-the-wheel lessons will be scheduled at the convenience of the student and Bay State Driving School (BSDS). Call BSDS directly at 617-393-1700 to schedule driving hours. All lessons will begin and end at Arlington High School.

Driver's Education Program

Arlington Public Schools
Bay State Driving School & Arlington Community Education

Bay State Driving School has contracted with the Arlington Public Schools through the office of Arlington Community Education to offer Driver's Education to students wishing to obtain their Certificate of Driver Education.

Driver's Education consists of 30 hrs of classroom instruction, as well as 18 hrs of behind-the-wheel -instruction. In addition, a two-hour driver safety course/orientation for a parent or guardian of the student driver will be offered, and is mandatory under state law.

All classes will be offered to any student who has reached the **minimum age of 15 years, nine months (15.9) by the beginning of the classroom lessons, April 26, 2012.** Driving lessons cannot take place without a learner's permit. Students must have the permit in his/her possession for all behind-the-wheel instruction. To obtain a learner's permit, students must be at least 16 years old. Please contact the Registry for more information. Bay State Driving School must have the Learner's Permit on file prior to scheduling behind-the-wheel instruction. Please contact BSDS for more information.

Required Class for Parent or Guardian of Driver Education Student

For each student taking driver education, one parent (or guardian) is required to attend a 2-hour orientation to prepare for teaching their child to drive. This 2-hour class is mandated by the Registry of Motor Vehicles. At AHS, the class will be held on Tuesday, April 24 from 6-8:00 pm. Please enter the Main Lobby under the white columns and follow signs.

Fees Include

Fees cover all 30 hours of classroom instruction, 18 hours of behind-the-wheel instruction (12 hrs. driving; 6 hrs. observation) and the 2-hour parent orientation. One make-up class is allowed for students who miss a class (there is no additional charge for one make-up). If student misses more than one class, a \$25.00 fee must be paid prior to making up a class. Contact Bay State Driving School for make-up dates.

Fees Do Not Include

Fees do NOT include other RMV fees or certificate of completion payable at the end of the driver's education program. The cost is \$30. Also, if a student wishes to take a road test in one of Bay State Driving School's vehicles, he or she may arrange it at additional cost with the driving school. This is an OPTIONAL service.

Furthermore, a \$40 cancellation fee will be charged to any student who has not given 24-hour notice of intention to cancel a behind-the-wheel appointment. Students must call Bay State Driving School to cancel an appointment at least 24 hours prior to the behind-the-wheel lesson. Cancelled appointments without a 24-hour notice, or "no-shows" will be charged this fee.

Why Get a Driver's Education Certificate?

Provided a student has held a learner's permit for at least 6 months, and has a clean driving record, a certificate of completion of Driver's Education will enable that student to take the road test (and if passed, obtain a driver's license) before age 18. Also, the certificate will enable a student to obtain a reduction in car insurance for several years.

Advantages to Taking Driver's Education through the Arlington Public Schools

Families are free to make other arrangements with any driving school they choose. The arrangements described in this letter have been made for the convenience of high school students in Arlington. Students will be able to complete their 30-hours classroom instruction in one week during this summer session. They will also have the convenience of being picked-up at school for Behind-the-Wheel instruction.

Arlington Community Education
Driver's Education Registration
April 26 to May 29, 2012

(If you have any questions about Driver's Education, please call us at 781-316-3568)

Arlington Community Education Registration Form

PLEASE PRINT:

Student's Name: _____ Date: _____

Address: _____

Phone (Day): _____ Phone (Eve): _____ Phone (Cell): _____

Parent's Name _____

Student Date of Birth: ____/____/____

Learner's Permit Number (if you have one) _____ Date Issued _____

Tuition: \$45 (Payable to Arlington Community Education), AND
 \$575 (Payable to Bay State Driving School)

Please make out a separate check for each fee. No credit cards accepted.)

Also, Please include a COPY OF EITHER THE STUDENT'S LEARNER'S PERMIT OR BIRTH CERTIFICATE.

CLASS SCHEDULE FOR STUDENTS AND PARENTS

Student Classes

Thurs. & Tues. **April 26 to May 29** **2:45-5:45** **Arlington High**

Parent Orientation (PRINT NAME HERE): _____

Tuesday **April 24** **6 - 8 pm** **Arlington High**

Contract with Bay State Driving School
44 Spring St., Watertown, MA 02472 Tel. 617-393-1700

PLEASE PRINT:

Student Name: _____

Learner's Permit # (if you have one already): _____ Date Issued: _____

Address: _____

City: _____ State: _____ Zip _____ Date of Birth: _____

Telephone: Home: ()

 Parent's Work: ()

 Student's Cell: ()

Student's E-Mail: _____

24-hour cancellation notice is required for driving lessons. A \$40 fee will be charged to reschedule the lesson. A \$35 fee will be charged for checks returned to Bay State Driving School for insufficient funds. No refunds after the first day of class.

I have read and agree to these terms: _____

Parent Signature (REQUIRED)

Please fill out the top and bottom of this registration form and contract. Enclose TWO checks, and mail or bring to:
Arlington Community Education • 869 Mass. Ave., Arlington 02476

**Arlington Community Education
A Program of the Arlington Public Schools
869 Mass. Ave., Arlington 02476
TEL: 781-316-3568 • FAX: 781-316-3381**

Dear Driver Education Students and Parents:

A FEW IMPORTANT NOTES WE'D LIKE YOU TO READ

(1) Behind-the-wheel lessons are scheduled by calling Bay State Driving School at 617-393-1700 once the student acquires a learner's permit through the Registry of Motor Vehicles. Students must have the learner's permit in their possession for each behind-the-wheel lesson. Students who arrive without the learner's permit will not be able to take the behind-the wheel lesson, and will be charged \$40 for a missed lesson.

(2) The contract form, which is part of your registration, must be signed by a parent. It certifies that you know that all cancellations of road lessons must come in at least 24-hours before the lesson. If you plan to cancel a Monday lesson, you need to call Bay State Driving School at 617-393-1700 by Friday at 5 pm before the lesson.

(3) Bay State Driving School can, at your request, take your child for his or her road test IF your child has had a learner's permit for at least six months. But the Driving School will charge extra for this service (about \$80). You may certainly take your child to the Registry on your own for the test...you do not have to use the driving school.

Sincerely,

ARLINGTON COMMUNITY EDUCATION